



MINUTES OF THE AD HOC COMMITTEE – BUILDING ON TODAY MEETING

TUESDAY OCTOBER 17, 2017

Minutes of the Ad Hoc Committee – Building on Today Meeting of the Niagara Catholic District School Board, held on Tuesday, October 17, 2017 at 5:00 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 5:00 p.m. by John Crocco, Director of Education.

2. Opening Prayer

Opening Prayer were led by Trustee Vernal.

3. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg				✓
Ted O’Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
Student Trustees				
Nico Tripodi	✓			
Hannah Tummillo	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services, **Mark Ferri**, Administrator of Purchasing Services and **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

4. **Approval of the Agenda**

Moved by Trustee Burtnik

THAT the Niagara Catholic District School Board approve the Agenda of the Ad Hoc Committee – System Scan Meeting of October 17, 2017, as presented.

CARRIED

5. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

6. **Election of the Ad Hoc Committee Chair**

Director Crocco called for nominations for the position of Chair of the Ad Hoc Committee. Trustee Burtnik nominated Trustee MacNeil. Director Crocco asked Trustee MacNeil if he wished to stand for the position of Chair of the Ad Hoc Committee. Trustee MacNeil accepted the nomination.

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Trustee Sicoli nominated Trustee Fera. Director Crocco asked Trustee Fera if he wished to stand for the position of Chair of the Ad Hoc Committee.

Trustee Fera accepted the nomination.

Following a vote, Trustee MacNeil was elected to the position of Chair of the Ad Hoc Committee and chaired the remainder of the meeting.

7. **Design of the Ad Hoc Committee Terms of Reference Report and Recommendation to the October 24, 2017 Board Meeting**

Background information was presented by Director Crocco and Chair MacNeil for the information of the Ad Hoc Committee.

Members of the committee discussed the mandate of the committee, the outcome and the process as it began its committee journey. The committee revised the draft Terms of Reference and the Statement of Work Guiding Principles.

Moved by Trustee Vernal

THAT the Ad Hoc Committee approve the Terms of Reference, as amended.

CARRIED

Moved by Trustee Burtnik

THAT the Ad Hoc Committee approve that the Terms of Reference be presented to the October 24, 2017 Board Meeting, as presented.

CARRIED

8. **Draft Request for Proposal/Guiding Principles**

Deferred to the November 7, 2017 Ad Hoc Committee meeting.

9. **Draft Timelines**

Deferred to the November 7, 2017 Ad Hoc Committee meeting.

10. Next Meeting of Ad Hoc Committee

The next meeting of the Ad Hoc Committee is November 7, 2017 at 4:30 p.m.

11. Adjournment

Moved by Trustee Vernal

THAT the October 17, 2017 Ad Hoc Committee – Building on Today Meeting of the
Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 6:56 p.m.

Minutes of the Ad Hoc Committee – Building on Today Meeting of the Niagara Catholic District School Board held on **October 17, 2017**.

Approved on **November 7, 2017**.

Fr. Paul MacNeil
Chair of the Ad Hoc Committee

John Crocco
Director of Education/Secretary -Treasurer